



Conferences and Corporate Hospitality at *Rivers*

Conferences

“Whatever your conference, team building or corporate hospitality requirements may be, you will find everything you need at Rivers.”

Conferences and Corporate Hospitality at Rivers

Rivers is located in Tilehurst, Reading, approximately two miles from Reading town centre, 20 miles from Heathrow and within easy reach of the M4, Reading main line station and the Rail Air bus link. The premises are set in over 15 acres of beautifully maintained grounds with ample free parking.

Our conference facilities include four fully equipped meeting rooms, with the added benefit of outdoor activities for team building, fun events and corporate hospitality, plus indoor leisure facilities including a gym, spa area, beauty treatment room and solarium. So whatever your conference, team building or corporate hospitality requirements may be, you will find everything you need at Rivers.

Conferencing

The Conference Suite includes washrooms and its own reception lounge, designed specifically for meeting and greeting, registration and relaxation. Unlimited filtered coffee and Twining tea selections are available here throughout the day, with homemade cookies and cakes served at morning and afternoon breaks. A two-course hot buffet lunch, using seasonal produce and cooked with flair and creativity by our head Chef, is served in a separate dining room, with bar service for your choice of drinks. If preferred, a finger buffet can be served in your meeting room at a pre-arranged time. Breakfast (bacon rolls etc) can also be provided.

We have an enviable reputation for providing a high quality, ‘no worries’ service. Our relaxed, informal atmosphere, combined with professional and friendly staff, enhances the learning environment for delegates and presenters alike.

Whether you are holding a conference, seminar, training programme or meeting, our dedicated Conference and Hospitality team will manage every detail for you and can provide the following additional support:

- Message service
 - Taxi ordering service
 - Photocopying
 - Facsimile usage
- Photocopying and faxes charged at £2.50 for first page and £1.00 for subsequent pages)

- Telephone usage: 16 dedicated lines and up to seven phones per room (minimum charge of £15 for phones supplied to the room plus call charges)
- Booking of overnight accommodation

Our meeting rooms all contain:

- Air-conditioned environment
- Windows for natural daylight
- Two flipcharts
- Whiteboard
- Organiser’s stationery box
- Notepads and pens
- Iced water and wrapped sweets
- Wireless internet

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Conferences

Additional items are charged* as follows:

Flip charts	OHP	LCD projector	TV/Video	Conference telephone	Video conferencing
£11.50	£15.00	£50.00	£25	Hire £35 plus call charges	Hire £55 plus call charges

* A 50% surcharge will apply to items requested on the day that have to be hired in.

Room Sizes

Entire Conference Suite

(Excluding Riverview)

Min No of Delegates: 35

Max No of Delegates: 90

Dimensions: 152.91m²

Thames Suite

(inc Holybrook syndicate room)

Min No of Delegates: 12

Max No of Delegates: 60

Dimensions: 8.4 x 8.4m & 3.7 x 4.8m

Boardroom: 20+6

U Shape Table: 20

U Shape Chairs: 25+8

Theatre: 50

Room Only Rate: £400

Riverview

Min No of Delegates: 12

Max No of Delegates: 60

Dimensions: 9 x 10m

Boardroom: 20

U Shape Table: 20

U Shape Chairs: 25

Theatre: 60

Room Only Rate: £400

Kennet room

Min No of Delegates: 6

Max No of Delegates: 10

Dimensions: 5.8 x 4.8m

Boardroom: 10

U Shape Table: 8

U Shape Chairs: 8

Theatre: N/A

Room Only Rate: £250

Avon Room

Min No of Delegates: 6

Max No of Delegates: 14

Dimensions: 7.5 x 4.9m

Boardroom: 15

U Shape Table: 12

U Shape Chairs: 12

Theatre: N/A

Room Only Rate: £250

Delegate rate packages are priced as follows:

Full day £39.50 per person (ex VAT) to include:

- Conference room hire with layout as requested
- Home-made cookies and cakes at breaks
- Continuous tea and coffee
- Two-course hot lunch

Half day with lunch £35 per person (ex VAT)

Additional items, such as bacon rolls on arrival, are available to order separately. Please ask for prices.



State-of-the-art video conferencing facilities available – please ask our staff for details.



Corporate Hospitality/Team Building

Corporate Hospitality days and team building sessions can be run as stand-alone events or combined with one of the conference packages detailed previously.

Activities we offer include laser clay pigeon shooting, archery, rounders, team sports day, inflatables (eg bouncy boxing, bungee run, inflatable volleyball, gladiator joust) and It's a Knockout. Other activities available on request.

Prices are generally dependent on numbers, but as a rough guide some sample prices are listed below:

Prices start from*

Laser clay pigeon shooting:	£350
Archery	£350
Rounders (per hour per pitch)	£15
Team Sports Day	£150
Inflatables**	£850

It's a Knockout** £1250
For 6 games, including compere and prizes
(max of 60 participants)

Team Building Days £1500
(Basic package to combine with conferencing
available from £200)

* Prices quoted are for set up and equipment only. Rivers staff are available to event manage your day, if required, at additional cost. All prices are exclusive of VAT).

** Ground hire charges may apply

Within the grounds we also offer squash and tennis courts, football and cricket pitches, netball and volleyball and The Prozone Arena – a fully caged, artificial pitch that gives the feel of real turf underfoot, whilst never letting the ball go out of play.

Barbecues can be provided to complement your outdoor activities. Alternatively lunch and/or dinner can be served in the Diner or our private function room (subject to availability).

Gym and Spa use for conference/ corporate hospitality delegates

Why not incorporate a workout or a relaxing steam, sauna or spa into your day? Delegate rate for use of gym/leisure facilities is £5.50. Please book in advance to arrange access.

Beauty Treatments

A wide range of beauty treatments is available by appointment.

Corporate Membership Rates

Corporate membership rates for Rivers gym and leisure facilities are available to companies with a minimum of six current employees taking up membership. All corporate subscriptions include free squash, tennis and fitness classes. Further details available on request.



Hours of business

Conference facility:

Monday to Friday 8.00am – 6.00pm
Saturday and Sunday by prior arrangement

Gym and Spa use (for conference/ corporate hospitality delegates):

Monday to Friday 6.30am – 10.00pm

For further information, or to make a booking, please call 0118 942 4130

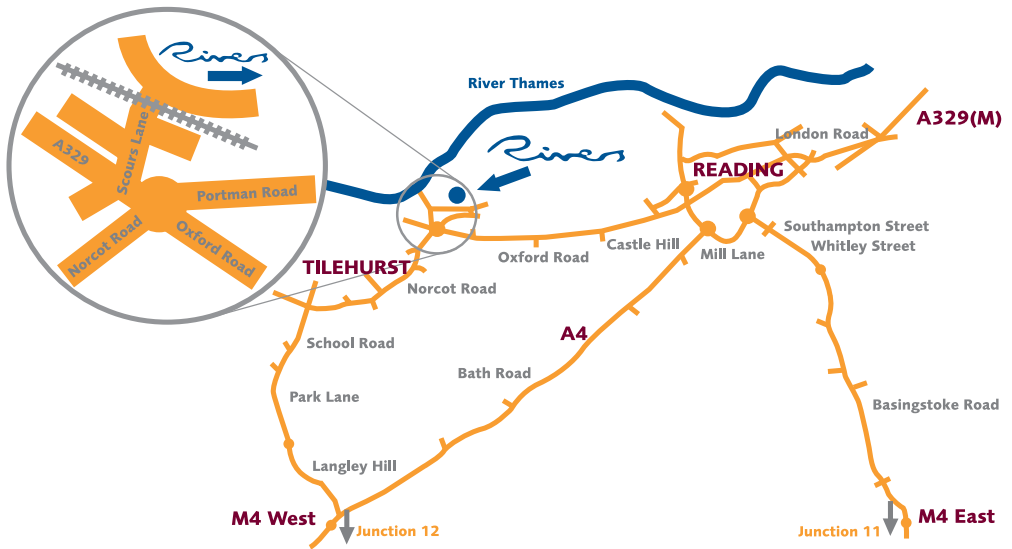
Terms and Conditions apply.

All prices quoted are exclusive of VAT.

Prices correct at time of going to print, but are subject to change – December 2006.



How to find us



Directions for Rivers from J12 of the M4

From J12 of the M4 take the A4 towards Reading.

Proceed straight over the first two roundabouts.

At the traffic lights take the left filter, signposted Tilehurst.

Follow the road straight through for 2 miles as it becomes Park Lane then School Road.

At first set of traffic lights, turn right onto Norcot Road.

Follow the road down the hill and at the bottom turn left at the roundabout then immediately right into Scours Lane.

Go underneath the railway bridge and follow the road round to the right.

Rivers, Scours Lane, Tilehurst, Reading RG30 6AY

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